

**Appendix A**  
**Wiltshire Council**  
**Standards Committee**  
**Dispensation Request Form**

Please give full details of the following in support of your application for a dispensation. You should refer to the accompanying guidance "Dispensation Requests - Application Process and Criteria for Determination"

If you need any help completing this form please contact Ian Gibbons, Monitoring Officer on 01225 713052 or by e-mail [ian.gibbons@wiltshire.gov.uk](mailto:ian.gibbons@wiltshire.gov.uk)

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Name of Council ..... TROWBRIDGE TOWN COUNCIL  
WILTSHIRE COUNCIL

Please set out below your reasons for applying for a dispensation having regard to the criteria set out in the accompanying guidance. Your statement in support of your application should cover the following:

- the decision-making body in respect of which you require a dispensation, including details of membership;
- details of the matter for which you require a dispensation (meeting(s) and item(s) of business);
- details of your interest in the business for which you require a dispensation;
- reasons why you consider a dispensation is necessary;
- the terms of the dispensation you are seeking;

Rec'd 22/3/10  
JK

Statement in Support of Application for Dispensation

I AM A DUAL HATTED MEMBER - WILTSHIRE  
COUNCIL AND TROWBRIDGE TOWN COUNCIL,

THE REQUEST FOR DISPENSATION Largely relates  
to my service on TROWBRIDGE AREA BOARD.  
OTHER THAN THESE ARE MATTERS FOR DETERMINATION  
THAT RELATE TO TROWBRIDGE TOWN COUNCIL.  
CURRENTLY I TAKE NO PART IN THESE  
ITEMS.

HOWEVER AS THE MAJORITY OF THE  
MEMBERS OF THE AREA BOARD ARE ALSO  
MEMBERS OF TROWBRIDGE TOWN COUNCIL  
THEY CAN ACTUALLY MAKE THE BOARD  
OPERABLE EFFECTIVELY ON THESE ITEMS

IT IS FOR THIS REASON THAT I SEEK  
A DISPENSATION AND IN ORDER THAT  
I CAN FUNCTION AT AREA BOARD IN  
A MANNER THAT FURTHERS THE INTERESTS  
OF MY ELECTORS

(Continue on a separate sheet as necessary)

Signed

Dated:

22 MARCH 2010.

Please send your completed form to the Monitoring Officer, Wiltshire Council, County  
Hall, Bythesea Road, Trowbridge, Wiltshire BA14 JN, by post, by fax (01225 718399) or  
by e-mail to [ian.gibbons@wiltshire.gov.uk](mailto:ian.gibbons@wiltshire.gov.uk)

Your request will be considered by the Dispensation Sub-Committee at the earliest  
opportunity. You will receive written notification of their decision within 5 days of their  
meeting.